

OCEAN SPRINGS ROAD RECONSTRUCTION
STP-9056-00(004)LPA / 108084-701000
CITY OF OCEAN SPRINGS

The City of Ocean Springs (LPA) intends to employ a consulting engineering firm to provide engineering services utilizing a Cost plus Fixed Fee, Labor Hour/Unit Price or Lump Sum/Firm Fixed Price contract for Ocean Springs Road Reconstruction from Bienville Blvd. to Culeoka Dr., Project No. STP-9065-00(004) LPA/108084-701000, Jackson County, Mississippi. These services include preliminary engineering and design services for the development of plans, specifications, and construction estimate for the construction of roadway enhancements to improve multi-modal access and safety which will include median treatments, a shared use path, widening the existing sidewalk, and improvements to intersections. These preliminary engineering and design related services may include, but not necessarily be limited to environmental studies/permitting, conceptual plans, profile grades, plan-profile sheets, field survey, permanent signing plans and details, traffic signal plans, roadway lighting plans, landscaping, hydraulic design (bridge and roadway), bridge layouts (if necessary), roadway right of way plans, right of way maps and deeds, utility coordination, structural design of bridges and appurtenances, geotechnical investigations, centerline soil profiles, final bridge (if necessary) and roadway construction plans (PS&E), bidding services other roadway related services, The firm shall provide these services in accordance with MDOT's Project Development Manual for Local Public Agencies (PDM).

Upon selection, negotiation, and execution of contract, the LPA anticipates the duration of the contract to be approximately four (4) years. The LPA anticipates executing the contract by approximately February 2020.

To be considered, the "Expression of Interest" proposal must respond to all requirements of this Legal Advertisement. The recommended proposal length should not exceed twenty-five (25) pages, exclusive of appendices. The resumes (which should not exceed 2 pages per individual in length), SF-330 Part II, proof of State Licensure and certificates requirements, and other information not relevant to the requirements should be included in the appendices. The Consultant's cover letter, table of contents, summaries and introductions, team organizational chart, past performances, and any other responses to the evaluation criteria should be included in the 25 pages. Pages should be numbered, single-spaced, one-sided, 8.5" by 11" with margins of at least one inch on all four sides. No more than five pages may be 11" by 17", but they may count as two sheets each against the recommended 25 page maximum. Information within the recommended 25 page limit of the proposal should be complete and sufficient in scope for the selection committee to evaluate the Consultant. Also, all text information in the recommended 25 page limit should be shown in a readable font, size 12 points or larger. Headers, charts, and other graphics may be provided in a different font type and size providing they are legible. Section dividers, tabs, or similar means are recommended but are not counted as part of the recommended 25 page limit. These recommendations will be considered when evaluating the quality of proposal.

With the exception of the information to be supplied in the appendices, the "Expression of Interest" proposal should be divided into the following sections as listed below.

Consulting engineering firms (CONSULTANT) interested in providing these services may so indicate by furnishing the City six (6) copies and one (1) CD of an Expression of Interest which should consist of the following unless specifically stated otherwise:

1. The Prime CONSULTANT should provide a cover letter specifying the name and complete description of the Contract, the name of the Prime CONSULTANT and any of its Subconsultant(s), the name of an individual who will be the single point of contact throughout the selection process, the name of the Project Engineer, the location and address of the managing office, and the location and address of the office(s) that may be assigned the work. Should any Subconsultant(s) be listed as team members, identify the roles of each of the team's members. In addition, the CONSULTANT must note if this is a joint venture;

2. The CONSULTANT should provide a resume for each principal member, the Project Engineer, and employee(s) of the firm anticipated to be assigned to the project. Also, provide a team organizational chart and list each person's experience and qualifications, including proof that the Project Engineer is licensed as a Mississippi Professional Engineer and that the firm has met state licensure and certification requirements**. The team organizational chart should include each individual's name, job description (for the project), and company of employment. In addition, the CONSULTANT should provide proof that they have attended and received certification through MDOT for the PDM;
3. The CONSULTANT should provide a plan which indicates that the team has the necessary resources, including necessary accessible staff, to successfully complete the tasks listed in this advertisement in a timely manner. In addition, the CONSULTANT should develop a chart which indicates any other active projects that any individuals, as listed on the organizational chart (including any subconsultant(s)), are currently working to complete. The CONSULTANT should identify the percent of effort on a weekly basis that these individuals will be able to commit towards this project and indicate how they plan to balance workloads to commit the staff and resources necessary to successfully complete tasks in a timely manner. **The Committee reserves the right to specifically request additional information and clarification at any time to verify the CONSULTANT's plan.**
4. The CONSULTANT should provide a description of similar type work completed during the past five (5) years which qualifies the consultant for this work. **Provide a detailed description of the role of the consultant and define whether the consultant was the prime or a subconsultant. Include in the description the amount of the CONSULTANT's contract for the work they provided for the project, the date the CONSULTANT's project was initiated, the CONSULTANT's scheduled completion date in accordance with the progress schedule, and when the CONSULTANT completed the work as stated in the contract. If the CONSULTANT's project was not completed on-time, identify any justifications.** The firm should provide contact information for each of the projects. This will include the name of the client and client's representative that can verify and discuss the project;
5. The Consultant should provide a summary of their approach to the project and include a description of any innovative and best management practices which will result in a successful and timely final deliverable.
6. The CONSULTANT should provide Part II of Standard Form (SF) 330, Architect-Engineer Qualifications. If a firm has branch offices, complete the form for each specific branch office seeking work. In addition, this form should be completed for any subconsultant in the same manner. This form can be obtained at the following web-address:

[http://sp.gomdot.com/Consulting%20Services/Forms/Standard%20Form%20\(SF\)%20330,%20Part%20II.pdf](http://sp.gomdot.com/Consulting%20Services/Forms/Standard%20Form%20(SF)%20330,%20Part%20II.pdf).

The LPA will evaluate the Expressions of Interest based on the following factors listed in their relative order of importance:

1. Qualification of the personal that will be assigned to the project;
2. The team's current plan to commit necessary accessible staff and resources to complete the tasks in a timely manner;
3. Experience of the CONSULTANT with similar work completed during the past five years;
4. CONSULTANT's approach and innovative concepts;
5. Location and proximity to project location; and
6. Overall quality of proposal.

The LPA reserves the right to select one (1) **CONSULTANT** or select a short list of **CONSULTANT**'s from whom more information will be required. The LPA reserves the right to reject any and all Proposals, discontinue Contract execution, and/or request additional information with any party at any time prior to final Contract execution.

The DBE goal is **0%**.

CONSULTANTS may visit MDOT's website, www.gomdot.com, to view a complete list of "Certified DBE Firms" which have been certified as such by the Mississippi Department of Transportation and other Unified Certification Partners (UCP). The DBE firm must be on the Department's list of "Certified DBE firms" as listed on MDOT's website, www.gomdot.com and approved by MDOT to count towards meeting the DBE goal.

The CONSULTANT should mark any and all pages of the proposal considered to be proprietary information which may remain confidential in accordance with Mississippi Code Annotated 25-61-9 and 79-23-1 (1972, as amended). Each page of the proposal that the CONSULTANT considers trade secrets or confidential commercial or financial information should be on a different color paper than non-confidential pages and be marked in the upper right hand corner with the word "CONFIDENTIAL." Failure to clearly identify trade secrets or confidential commercial or financial information will result in that information being released subject to a public records request.

To be considered, all replies must be received by the City of Ocean Springs Tax Counter, at 1018 Porter Avenue, Ocean Springs, MS 39564, on or before **5:00 p.m., Wednesday, December 11, 2019**. The Expressions of Interest should be submitted and marked on the outside as **OCEAN SPRINGS ROAD RECONSTRUCTION**.

This Legal Notice will appear in the **Ocean Springs Gazette and Records** on **November 7, 2019** and **November 14, 2019**; and in the Clarion Ledger on November 8, 2019 and November 15, 2019.

*Miss. Code Ann Sections 73-13-1 through 73-13-45 (1972) (as amended) govern the practice of engineering in Mississippi. Firms are encouraged to contact the Mississippi Board of Licensure for Professional Engineers and Surveyors at (601) 359-6160 to insure that individuals and firms are qualified to offer and provide services in the State of Mississippi. The Board's web address is www.pepls.state.ms.us.